## **Church reopening for Prayer and Meditation**

## Updated 14th August 2020

## **Check list for Stewards**

Stewards on duty for receiving visitors for prayer and meditation should follow the guidelines below.

- 1) On arrival at the church open both the north and porch doors
- 2) Ensure visitors use sanitisation on entry and exit. Sanitation materials are on the table inside the church near the entrance.
- 3) Ensure the visitor provides all their details on the Covid19 track and trace register. When they leave provide the seat number where they were seated.
- 4) At the end of the session clean with the cloths provided any seat areas used by visitors. Also clean any items near to where you were seated including door handles.
- 5) Leave the Track and Trace document in the Vicars vestry or on the shelf adjacent to the vestry door
- 6) Masks are available on the desk. Please request a donation (suggest £1) and put the money in the wooden box next to the pillar
- 7) A bin has been provided for sanitising waste. This will be emptied by JM on Mondays.

Many thanks for your help

John Mordaunt 14<sup>th</sup> August 2020

Stewards Rota for August 2020							
Mon 3rd		Fri 7th		Mon 10th		Fri 14th	
10am - 12pm	2pm - 4pm	10am - 12pm		10am - 12pm	2pm - 4pm	10am - 12pm	2pm - 4pm
John Mourdant	Gaynor Robson	Delia Gillies	Barry Richardson	John Mourdant	Barry Richardson	Delia Gillies	Barry Richardson
Mon		Fri		Mon		Fri	
17th		21st		24th		28th	
10am - 12pm	2pm - 4pm	10am - 12pm	2pm - 4pm	10am - 12pm	2pm - 4pm	10am - 12pm	2pm - 4pm
John Mourdant	Katie Lloyd	Delia Gillies	Katie Lloyd	John Mourdant	Barry Richardson	Delia Gillies	Barry Richardson
Mon							
31st							
10am - 12pm	2pm - 4pm						
Gaynor	Barry						
Robson	Richardson						